

Austin HIV Planning Council 2019 Work Plan

Committee	Executive Committee		Comprehensive Planning Committee			Allocations Committee		Business Committee		
Activity	Document review	Recruitment/ promotion	Needs Assessment	Standards of Care	Comprehensive planning	Priority Setting and Resource Allocation (PSRA)	Document review/ process improvement	Votes or feedback	Community Engagement and Service	Data/ Community Presentations
January	Office of Support Policy and Procedures	Review After Action Plan to identify key target areas	Review Assessment data and identify year 3 special study areas (use worksheet to guide conversation)			Review and plan for PSRA cycle 2019-2020				Ann Dills - HIV in Austin TGA and State. Transgender data
February	Directives and rapid reallocation	Spring Recruitment Drive	Recommendation to Allocation Committee to inform FY19 Allocation		Alignment of FTC plan and PC committee report	PSRA timeline and finalize data requests	Assessment of Administrative Mechanism survey review			ASHWell
March	By-Laws				Finalize alignment and Comprehensive plan edits	Data Review and discussion to inform priority setting	Rapid Reallocation Review	Vote on update to the Comprehensive Plan		Neighborhood Housing Presentation
April	Promotional Materials		Review Assessment data and present year 3 data collection plan				Directive review		Hill Country Ride for AIDS	Achieving Together State Plan
May	MOU between HRAU/PC			Review Standards of Care (SOC)- focus on DSHS updates		Priority Setting,	MAI program review	Vote on Priority Setting	AIDS Candlelight Memorial	
June	New Member Orientation Materials			SOC review continued if needed		FY20 Allocations Planning		No Meetings		
July	complaints again Council Members		Star Awards: Professional and Community	Review Assessment data and adjust data collection priorities as needed			Finalize FY20 allocations	Assessment of Administrative Mechanism (AAM)	Vote on FY20 allocation plan and AAM	
August	Grievance Policy				Prioritize activities in comp. plan; identify gaps in services and provide recommendations for reallocation if appropriate. (use worksheet to inform)	No Meeting		No Meeting		
September	HIV Resource Guide					No Meeting			PRIDE Parade, HIV	
October	Membership App	Review Assessment data and discuss how to wrap up				FY19 Reallocation		Vote on FY19 reallocation	AIDS Walk	
November						No meeting		World AIDS Day Proclamation (not an official meeting)		
December	No meeting		No meeting			No meeting		End of Year Meeting		
Ongoing	Monthly Agenda Setting; new member interviews		Regular updates on FTC workgroup meetings/Comprehensive plan updates			Review variance and expenditure report		community spotlight; committee reports		

Updated November 1, 2018.